Thank you for considering participation in the 2020 Students Inside Albany program. The dates of this year’s conference will be May 17-20, 2020. The conference will be held at the Hampton Inn, 25 Chapel St, Albany, NY 12207 in downtown Albany. We look forward to working with you to provide a great educational experience for students across the state, as well as generating great publicity for our local and state Leagues.

The state League will be responsible for students attending the conference from the time of their registration at the hotel until the students leave at the end of the conference. As a local League sponsor, you are responsible for the arrangement and cost of transportation for your student(s). You are welcome to use your local Education Foundation funds (grants management) to cover these costs of transportation. Also, if the student selected by the local League has any special needs, it will be the responsibility of the student’s parents to provide those services or pay to have the services provided in Albany. If the local League decides to send a second student, the local League will be charged $650 for that second student and also is responsible for the cost of transportation for that second student. Because the program has grown so rapidly, the state League has decided to limit the number of students to two from each local League (one paid by state and one by the local League) and even then, will only accept 2nd students up to the maximum of 60 students total.

Because the conference is designed for students only, local Leagues are not permitted to send chaperones with their students. League staff and volunteers will serve as chaperones and will be staying in the hotel with the students. They will also be accompanying students whenever they are attending events outside of the hotel.

We have attached a number of suggestions for recruiting and selecting the students. It is totally the decision of the local League as to how the students are selected. Some Leagues require an essay, application or interview while others may simply ask the school to recommend a student. Flyers and brochures are also provided to recruit students which may be forwarded or distributed at schools, libraries, churches and other facilities in town. Do not wait until January to start the process. Talk with your schools this fall and begin to recruit applicants.

By December 10, local Leagues must inform the state League as to whether they are sending a student and if they would like to send a second student (no specific names are necessary yet). There is a 60-student maximum for the conference. Because of this, we will accept requests for second students on a first come first serve basis. The sooner you notify us of your intention to send a second student, the better your chances of being able to send that student. On December 11th, we will see how many second students we can accept.

The Students Inside Albany student forms will be sent to the local Leagues the first week of January 2020. The student’s name and the forms completed by the students MUST be received by the state office by March 1.